

Balancing and Settlement Code

BSC Procedure

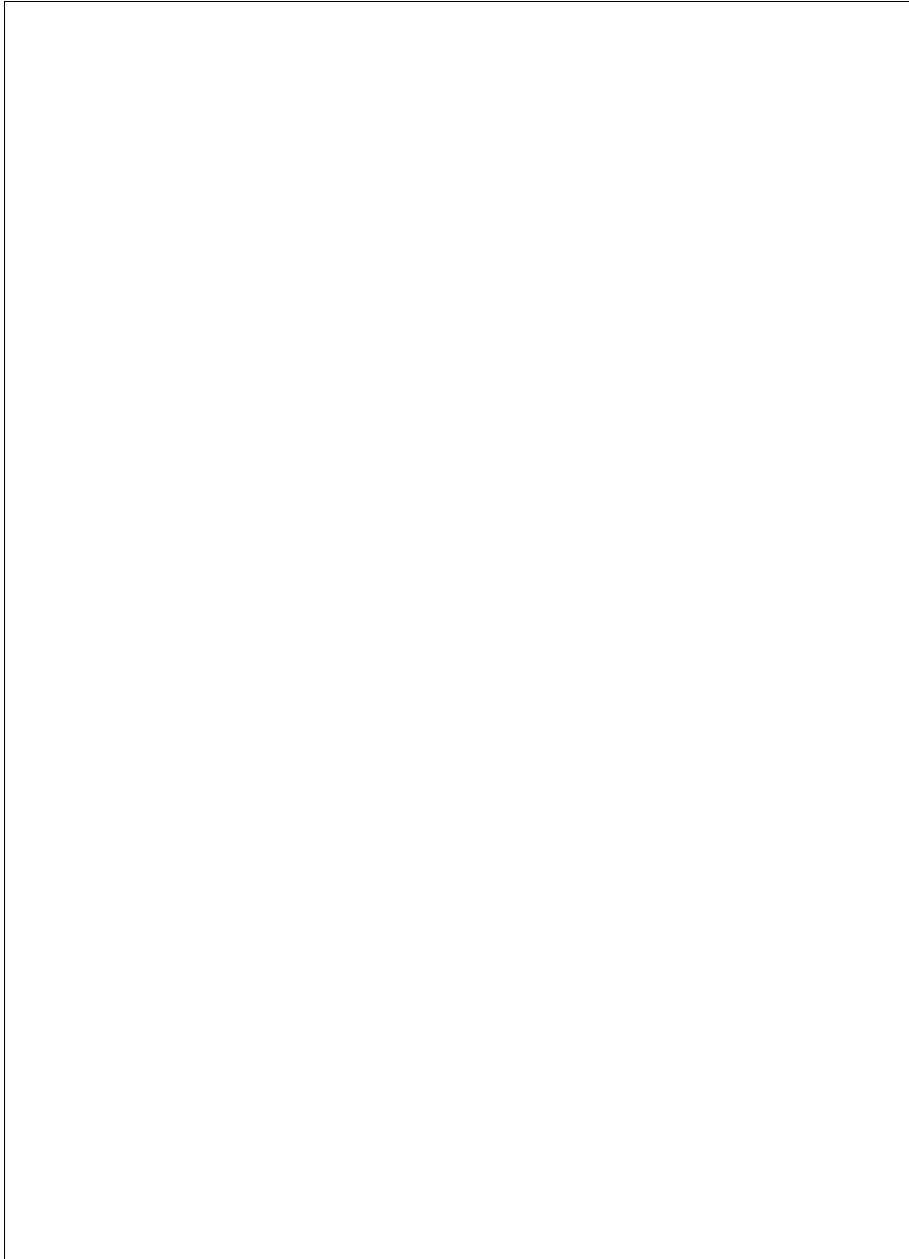
Changes to Industry Standing Data

BSCP707

Version 0.4

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BSCP707 relating to Changes To Industry Standing Data

1. Reference is made to the Balancing and Settlement Code and, in particular, to the definition of “BSC Procedure” in Section X, Annex X-1 thereof.
2. This is BSC Procedure 707, ~~Version 0.3~~ Version 0.4 relating to Changes to Industry Standing Data.
3. This BSC Procedure is effective from DD MM YYYY.
4. This BSC Procedure has been approved by the BSC Panel or its relevant delegated Panel Committee(s).

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Amendment Record

| Version | Date | Description of Change | Changes Included | Mods/Panel/Committee Refs. |
|------------|-------------------|-------------------------------|---|----------------------------|
| 0.1 | 21/06/2023 | First Draft | Market-wide Half Hourly Settlement | |
| 0.2 | 28/06/2023 | Internal Review | Market-wide Half Hourly Settlement | |
| 0.3 | 31/07/2023 | Following Elexon Review | Market-wide Half Hourly Settlement | |
| <u>0.4</u> | <u>13/09/2023</u> | <u>Following Consultation</u> | <u>Market-wide Half Hourly Settlement</u> | |

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1 Introduction

1.1 Purpose and Scope of the Procedure

The purpose of this BSC Procedure (BSCP) is to ensure that all changes to Industry Standing Data (ISD) within the Supplier Volume Allocation (SVA) arrangements are made in an auditable and controlled manner and where appropriate with due consultation with the affected parties. ISD refers to those items of data that are required to be passed from one party to another by the Supplier Volume Allocation Agent (SVAA).

This BSCP covers the raising of a change (an ISD Change Request 'ISD CR'), authorisation and notification of ISD items to all relevant Market Participants (MPs) including the SVAA. The BSCP also covers the raising of a request to change an item of ISD whose values are linked to BSCCo developed software and the subsequent notification of such changes. However, in order to accommodate potential software changes, their authorisation must be carried out in accordance with [BSCP40](#) "Change Management". In addition, this BSCP outlines the process for effecting emergency changes to ISD.

A complete set of ISD entities together with their authorisation routes is contained in [Appendix 4.1](#).

The BSCP does not cover the distribution and implementation of changes to ISD, or changes to SVA system standing data, which are covered by [BSCP703](#), 'BSC Central Services' and [BSCP507](#), 'Supplier Volume Allocation Standing Data Changes' respectively. Neither should it be used to implement changes to the structure of the ISD data.

1.2 Main Users of the Procedure and their Responsibilities

The main users of this BSCP are:

- *Panel* - approves changes to ISD
- *MPs* – registered in accordance with BSCP38 for the purpose of interfacing with the BSCCo when managing changes to ISD.
- *SVAA* - receives notification of authorised changes to ISD from BSCCo and is involved in progressing changes to the Master Settlement Calendar, preparing Impact Assessments (IAs), and agreeing release schedules.

1.3 Use of the Procedure

This BSCP must be used to progress all changes to those data items designated as ISD. The need to make changes to ISD may be identified by the Panel, one of its Panel Committees, relevant BSC Agents, or Parties, depending upon the nature of the change. Appendix 4.1 outlines who can raise an ISD CR and provides a list of ISD Entities. In order to progress an ISD CR, the originator is required to complete the ISD CR (using [F707/01](#)) with the aid of the scenarios set out in BSCP707 Appendix 2: ISD

Change Request Entity Validation¹ together with the valid section from the ISD Entity Form. [Appendix 4.4](#) outlines the ISD Entity forms used by this BSCP.

There are two key milestones in this BSCP:

- The SVAA is to be notified by BSCCo of a change to ISD no later than 7 Working Days (or as otherwise agreed between BSCCo and the SVAA) before the Go Live Date.
- MPs have 2 Working Days from the notification of a new ISD version to contact BSCCo if they believe that the change to ISD as notified is not as agreed or invalid. If BSCCo determines that the ISD publish is not as agreed it will assess the severity of the impact of any error. BSCCo will then determine whether any relevant error should be removed in the next publish of ISD or whether the emergency fix process should be used ([see Section 3.5](#)).

1.4 Balancing and Settlement Code Provision

This BSCP has been produced in accordance with the provisions of the Balancing and Settlement Code (the Code). In the event of an inconsistency between this BSCP and the Code, the Code shall prevail.

1.5 Associated BSC Procedures

| | |
|---------|--|
| BSCP01 | Overview of Trading Arrangements |
| BSCP15 | BM Unit Registration |
| BSCP25 | Registration of Transmission System Boundary Points, Grid Supply Points, GSP Groups and Distribution Systems Connection Points |
| BSCP38 | Authorisations |
| BSCP40 | Change Management |
| BSCP65 | Registration of Parties and Exit Procedures |
| BSCP507 | Supplier Volume Allocation Standing Data Changes |
| BSCP537 | Qualification Processes for SVA Parties, SVA Party Agents and CVA MOAs |

¹ BSCP707 Appendix 2: ISD Change Request Entity Validation, details an array of scenarios in which an ISD CR may be required along with the information that should be included with such ISD CRs.

| | |
|---------|---|
| BSCP700 | Unmetered Supplies Data Services |
| BSCP703 | BSC Central Services for MHHS Metering Systems |
| BSCP704 | Unmetered Supplies Operations |

2 Acronyms and Definitions

2.1 Acronyms

The terms used in this BSCP are defined as follows:

| | |
|-------------|--|
| BM | Balancing Mechanism |
| BSCCo | Balancing and Settlement Code Company |
| BSCP | Balancing and Settlement Code Procedure |
| CDCA | Central Data Collection Agent |
| CPC | Change Proposal Circular |
| CRA | Central Registration Agent |
| FAA | Funds Administration Agent |
| GSP | Grid Supply Point |
| IA(s) | Impact Assessment(s) |
| ID | Identifier |
| LDSO | Licensed Distribution System Operator ² |
| LLF Id | Line Loss Factor Identifier |
| ISD | Industry Standing Data |
| ISD CR | Industry Standing Data Change Request |
| <u>ISDM</u> | <u>Industry Standing Data Manager</u> |
| MP(s) | Market Participant(s) |
| MPID | Market Participant Identifier |
| PAB | Performance Assurance Board |
| RECCo | Retail Energy Code Company |

² LDSOs will include Independent LDSOs.

| | |
|---------|---|
| SAA | Settlement Administration Agent |
| SD | Settlement Day |
| SMRA | Supplier Meter Registration Agent |
| SVA | Supplier Volume Allocation |
| SVA MOA | Supplier Volume Allocation Meter Operator Agent |
| SVAA | Supplier Volume Allocation Agent |
| UMS | Unmetered Supplies |

2.2 Definitions

ISD Circular - general information circulated by BSCCo relating to various ISD processes.

ISD Publish - refers to the notification of a Uniform Resource Locator (URL) from the SVAA to MPs to allow them to access the latest ISD. ISDM updates ISD with all the approved ISD CRs and notifies to all ISD MPs in accordance with BSCP703.

Go Live Date - the last date after the Publication Date by which the new version of ISD should be implemented.

Originator - authorised source for proposing changes to ISD.

MP - an organisation who interfaces directly with BSCCo for the purpose of managing changes to ISD.

Publication Date - the date on which SVAA updates ISD with all the approved ISD CRs and sends a notification of publication of an ISD catalogue.

All other terms are as defined in the Code.

3. Interface and Timetable Information

3.1 Changes to Industry Standing Data for Unmetered Supplies

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|---|---|------------------------|--------------|---|---|
| 3.1.1 | When required | Receive application for a new Charge Code and/or Switch Regime. | Applicant ³ | BSCCo | Details of new Apparatus or Switch Regime. | Electronic or other method as agreed. |
| 3.1.2 | Following 3.1.1, if more information is required | Request more testing evidence or additional information from Applicant. | BSCCo | Applicant | Details of information or evidence required. | Electronic or other method as agreed. |
| 3.1.3 | Following 3.1.1 or 3.1.2 (if required) | Construct Charge Code and/or Switch Regime (seeking input from industry experts <u>or UMSUG</u> if required) | BSCCo | | Details of new Apparatus or Switch Regime. | Internal Process. |
| | | Or Inform Applicant that a suitable Charge Code and/or Switch Regime cannot be constructed and discuss next steps. | BSCCo | Applicant | Notification and possible next steps. | Electronic or other method as agreed. |
| 3.1.4 | Following 3.1.3 if Charge Code and/or Switch Regime constructed | Raise and progress ISD change <u>and consult UMSUG</u> in relation to proposed new Charge Code and/or Switch Regime. See Section 3.3. | BSCCo | <u>UMSUG</u> | <u>Details of new Apparatus, Switch Regimes and supporting data or testing evidence</u> | Internal Process. <u>Electronic or other method as agreed</u> |
| 3.1.5 | Following 3.1.4 if change to ISD is not approved. | Inform Applicant of decision and discuss next steps. | BSCCo | Applicant | SVG decision. | Electronic or other method as agreed. |

³ Although Charge Codes are published via ISD, "Applicant" in this case does not relate to ISD authorised signatories.

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--|---|----------------|-------------------|----------------------|-------------------|
| 3.1.6 | Following 3.1.4 and within 1 WD if <u>no UMSUG review issues</u> Change to identified and the ISD is update is approved | Inform Applicant of decision. Send notification of decision. | BSCCo BSCCo | Applicant UMSO | | Internal Process. |

3.2 Changes to Master Settlement Timetable

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--|--|--------|--|--------------------------------------|-------------------|
| 3.2.1 | Following authorisation of FAA Payment Calendar. | Authorise SVAA to create draft Master Settlement Timetable. | BSCCo. | SVAA. | | Email. |
| 3.2.2 | Within 5 WD of 3.2.1 | Generate draft version of the Master Settlement Timetable and submit for review. | SVAA. | BSCCo. | Draft Master Settlement Timetable. | Internal process. |
| 3.2.3 | Within 10 WD of 3.2.2. | Resolve any issues with draft Master Settlement Timetable. | BSCCo. | SVAA and if appropriate, SAA / FAA / CDCA. | | Manual. |
| 3.2.4 | Within 1 WD of 3.2.3 | Send revised Master Settlement Timetable. | BSCCo | SVAA. | Revised Master Settlement Timetable. | Email |
| 3.2.5 | Within 2 WD of 3.2.4. | Agree revised Master Settlement Timetable. | SVAA. | BSCCo. | | Email. |
| 3.2.6 | Within 1 WD of 3.2.5. | Raise ISD CR. | BSCCo. | | Proceed in accordance with 3.3. | Internal process. |

3.3 General Changes to ISD⁴

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|---|--|-------------------|------------|--|----------------------|
| 3.3.1 | As required. | Submit ISD CR and on the ISD Portal/Platform and associated paperwork. ⁵ | Originator. | BSCCo. | ISD F707/1 ⁶ form and relevant parts of ISD Entity forms document. Appendix 4 details the changes that can be raised and the originators that can raise them. | ISD Portal/Platform. |
| 3.3.2 | No later than the ISD CR submission ⁷ deadline set out in the process for the following ISD version. | Review, raise and log ISD CR. | BSCCo. | ISDM | ISD CR and any supporting information. | Internal process. |
| 3.3.3 | If required following 3.3.2 | Provide review comments | BSCCo | Originator | Comments on content of ISD CR in ISD Portal/ Platform | ISD Portal/Platform |
| 3.3.4 | If required following 3.3.3 | Submit new/revised ISD CR if required (return to 3.3.1) | Originator, BSCCo | BSCCo | | ISD Portal/Platform |
| 3.3.5 | Following 3.3.2 and if BM Unit change required. | If ISD CR relates to BM Unit(s), liaise with CRA and confirm they have received notification of forthcoming BM Unit(s) registration. | BSCCo. | CRA. | ISD CR. | Email. |
| 3.3.6 | Following 3.3.2 | Send ISD CR for ISDM IA. | BSCCo. | ISDM. | ISD CR and any supporting information. | Email. |

⁴ Approved ISD changes for new Suppliers, new LDSOs, existing LDSOs and new Party Agents should be made in accordance with the criteria in Appendix 4.3. ISD changes related to ISD Housekeeping, Registration of New Market Participants or registration of Additional BM Units should follow 3.6.

⁵ Participants raising CRs relating to Additional BM Unit registration, BM Unit deregistration or Cessation of Supplier should ensure the procedures within BSCP15 are followed. Participants raising CRs in relation to the registration or deregistration of a Supplier ID should ensure the procedures within BSCP65 are followed. BSCCo will raise CRs relating to Unmetered Supplies Operational Information in accordance with BSCP704. GSP Group Registration is progressed through BSCP25.

⁶ [Refer to the ISD release schedule published on the BSC Website for general changes.](#)

⁷ Refer to the ISD release schedule published on the BSC Website for general changes.

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|--------|--|---|-------------|---------------------------|---|----------------------|
| 3.3.7 | Within 3 WD of 3.3.6 | Return ISDM IA. | ISDM. | BSCCo. | Results of ISDM IA. If any proposed change(s) will result in a change to the ISD software, proceed in accordance with BSCP40. | Email. |
| 3.3.8 | Following analysis of ISDM IA. | Report outcome of ISDM IA. | BSCCo. | Originator. | Results of ISDM IA. | Email. |
| 3.3.9 | If revision needed to ISD CR. | Submit new / revised ISD CR if required (return to 3.3.1). | Originator. | BSCCo | ISD Portal/ Platform | Email. |
| 3.3.10 | Within 2 WD of Following 3.3.9. | Send details of ISD CR, any supporting information and summary of ISDM IA for IA. | BSCCo. | MPs, ISDM. | ISD Circular, including details of change and summary of ISDM IA. | Email. |
| 3.3.11 | Within 5 WD of 3.3.10. | Return IA and comments. | MPs, ISDM. | BSCCo. | IA and comments on proposed ISD CR. | ISD Portal/ Platform |
| 3.3.12 | Within 2 WDs of 3.3.11 | Consolidate comments of MPs, decide whether to recommend for approval. | BSCCo. | Originator, if necessary. | IA and comments on proposed ISD CR. | ISD Portal/ Platform |
| 3.3.13 | As required. | Submit ISD CR for approval. | BSCCo. | Panel. | Details of ISD CR and all relevant IAs and consolidated comments. | Internal process. |
| 3.3.14 | At next Panel meeting. | Consider ISD CR, IA and consolidated comments and approve or reject ISD CR. | Panel. | | | Internal process. |
| 3.3.15 | Within 1 WD of 3.3.14 | Notify Panel decision. | Panel. | BSCCo. | Proceed in accordance with BSCP703 for publication of ISD. | Email. |
| 3.3.16 | Within 1 WD of 3.3.15 | Notify Panel decision. | BSCCo. | ISDM, MPs, Originator. | | ISD Portal/ Platform |

3.4 Agree Implementation, Publication and Release Schedule

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--------------------------------------|--|--------|------------|--|------------------------------|
| 3.4.1 | Prior to anticipated publish of ISD. | Liaise with SVAA and agree timetable for publish of forthcoming ISD releases. BSCCo will issue a release schedule for general changes to ISD and for new Market Participants, Party Agents and Additional BM Units. The Change Request submission dates will differ for each type of change, however they will both be included in the same ISD Publish. | BSCCo. | SVAA. | Proposed timetable of publish and go live dates and SVG meeting dates. | Email. |
| 3.4.2 | Within 5 WD of 3.4.1. | Provide comments on timetable of forthcoming ISD releases. | SVAA. | BSCCo. | Comments on proposed forthcoming ISD releases. | Email. |
| 3.4.3 | Within 1 WD of 3.4.2. | Address comments from SVAA on forthcoming ISD releases and approve. | BSCCo. | | | Internal process. |
| 3.4.4 | Within 1 WD of 3.4.3. | Notify SVAA of approved ISD releases. | BSCCo. | SVAA. | Agreed timetable for forthcoming ISD releases. | Email. |
| 3.4.5 | Once ISD release schedule agreed. | Issue ISD Circular notifying MPs of future ISD release schedule. Publish ISD Circular on ISD page of the BSC Portal . | BSCCo. | MPs, SVAA. | ISD Circular. | Email./ Website publication. |

3.5 Treating Emergency Fixes⁸

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--|--|-------------------|----------------------------------|--|-------------------|
| 3.5.1 | Problem requiring an emergency fix. | Identify ISD problem and notify of urgency for resolution. | MPs, SVAA, BSCCo. | BSCCo. | Details of problem and urgency for resolution. | Phone / Email. |
| 3.5.2 | As soon as possible after identifying. | Analyse problem, identify solution and liaise with SVAA. | BSCCo. | ISDM. | As appropriate. | Phone / Email. |
| 3.5.3 | Following agreement of action to be taken. | Obtain authorisation to implement emergency fix ⁹ . | BSCCo. | Panel | Analysis and generation of solutions and associated timescales. | Internal Process. |
| 3.5.4 | Following authorisation. | Resolve problem in accordance with agreed approach. | BSCCo. | MPs, SVAA. | As appropriate. | Phone / Email. |
| 3.5.5 | As soon as possible. | Instruct ISDM to re-publish ISD. | BSCCo. | ISDM. | Instruction to re-publish ISD. Proceed in accordance with BSCP703. | Email |
| 3.5.6 | As soon as possible. | Raise ISD CR(s) and send details of changes. | BSCCo. | MPs, ISDM, and other BSC Agents. | | ISD Portal |

⁸ An emergency fix will only be required if, following an ISD publish and subsequent go-live, an error in the ISD data is reported, either by BSCCo, the SVAA or a Market Participant. An emergency fix can be defined as an additional publish of ISD which would include an incremented version number.

⁹ Authorisation to be sought from Panel.

3.6 ISD Fast Track - ISD Housekeeping Changes, Registration of New Market Participants and Additional BM Units

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--|---|-------------|------------|--|-------------------------|
| 3.6.1 | As required | Submit ISD CR ¹⁰ which has been selected as a housekeeping change and associated paperwork or a new Market Participant submits a CR to register in ISD ¹¹ or CR submitted for Additional BM Units | Originator. | BSCCo. | ISD F707/01 Error! Bookmark not defined. ⁶ form and relevant ISD Entity forms (including justification for being a Housekeeping CR). | Email / Fax. |
| 3.6.2 | No later than the Change Request submission deadline ¹² set out in the process for the following ISD version. | Determine that CR is Housekeeping or Originator is a new Market Participant or CR is for Additional BM Units. Review and log ISD CR. | BSCCo. | ISDM | ISD CR and any supporting information. | Internal process. |
| 3.6.3 | If required following 3.6.2 | Provide review comments | BSCCo | Originator | Comments on content of ISD CR (F707/01) form submitted | Email/Fax |
| 3.6.4 | If required following 3.6.3 | Submit new/revised ISD CR if required (return to 3.3.1) | Originator | BSCCo | | ISD Salesforce Platform |
| 3.6.5 | Following 3.6.2 and if BM Unit change required. | If ISD CR relates to BM Unit(s), liaise with CRA to confirm they have received notification of forthcoming BM Unit(s) registration. | BSCCo. | CRA. | ISD CR. | Email / Fax. |
| 3.6.6 | Following 3.6.5 | Send ISD CR for ISDM IA. | BSCCo. | ISDM. | ISD CR and any supporting information. | Email / Fax. |
| 3.6.7 | Within 3 WD of 3.6.6 | Return ISDM IA. | ISDM. | BSCCo. | Results of ISDM IA. | Email. |

¹⁰ A Housekeeping CR is one which is of a minor nature and it is self-evident that the change would improve the data within ISD.

¹¹ This may include Market Participant, Market Participant Role, SMRA Appointment and / or BM Unit for Supplier in GSP Group data.

¹² Refer to the ISD release schedule published on the BSC Website for new Market Participants and Party Agents.

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|--------|--------------------------------|--|-------------|---------------------------|---|-----------------------|
| 3.6.8 | Following analysis of ISDM IA. | Report outcome of ISDM IA. | BSCCo. | Originator. | Results of ISDM IA. | Email. |
| 3.6.9 | If revision needed to ISD CR. | Submit new / revised ISD CR if required (return to 3.6.1). | Originator. | BSCCo. | | ISD Salesforce Portal |
| 3.6.10 | Within 2 WDs of 3.6.9 | Consider ISD CR and comments from ISDM. Decide whether the change should be made. Notify Originator. | BSCCo. | Originator, if necessary. | IA and comments on proposed ISD CR. | Email. |
| 3.6.11 | At next available opportunity | Notify Panel of Housekeeping and / or new Market Participant change made and / or new Additional BM Units changes made. | BSCCo. | Panel. | Details of ISD CR and all relevant IAs and consolidated comments. | Internal process. |
| 3.6.12 | Within 1 WD of 3.6.11 | Notify Housekeeping change and / or new Market Participant registration made and / or new Additional BM Unit changes made via ISD Circular. Publish ISD Circular on ISD page of the BSC website. | BSCCo. | ISDM, MPs, Originator. | ISD Circular. | Email / Website |

4. Appendices

4.1 ISD Entities & Authorisation Route

| No | Description | Authorisation Route | Originator |
|-----|---|---------------------|---|
| 1 | Market Participant Organisation | 3.6 | Market Participants, RECCo |
| 2 | GSP Licensed Distribution System Operator | 3.3 | LDSO |
| 4 | SMR Agent Appointment | 3.3 | Panel Secretary |
| 14 | Clock Time Change ¹³ | 3.3 | BSCCo |
| 17 | DUoS Tariff Id | 3.3 | LDSO |
| 18 | GSP Group | 3.3 | BSCCo |
| 21 | Market Role | 3.3 | BSCCo |
| 23 | Settlement Period Duration | 3.3 | BSCCo |
| 43 | Day Type Id | 3.3 | BSCCo |
| 44 | Energisation Status | 3.3 | BSCCo |
| 45 | Market Participant Role | 3.6 | Market Participants, RECCo, BSCCo |
| 47 | Measurement Quantity | 3.3 | BSCCo |
| 51 | Settlement Type | 3.3 | BSCCo |
| 61 | BM Unit for Supplier in GSP Group | 3.3, 3.6 | Supplier, BSCCo |
| M1 | Market Segment | 3.2 | BSCCo |
| M2 | Connection Type Indicator | 3.3 | LDSO, BSCCo |
| M3 | Line Loss Factor Identifier | 3.3 | LDSO |
| M4 | Load Shape Categories | 3.3 | BSCCo |
| M5 | MHHS Consumption Component Classes | 3.3 | BSC Party |
| M6 | MHHS GSPG Scaling Weights | 3.3 | BSCCo |
| M7 | Valid Market Segment/ Connection/ Meter Type/ Meter Group | 3.3 | BSCCo, RECCo |
| M8 | Valid Market Segment/ Metering Service Mapping | 3.3 | BSCCo, RECCo |
| M9 | UMS Charge Codes | 3.3 | BSCCo, Customer, Market Participant or Equipment Manufacturer |
| M10 | UMS Manufacturer Equipment LED Range Charge Codes | 3.3 | BSCCo, Customer, Market Participant or Equipment Manufacturer |

¹³ The annual updates of these entities will be progressed simultaneously.

| No | Description | Authorisation Route | Originator |
|--------------|---|---------------------|---|
| M11 | UMS Switch Regimes | 3.3 | BSCCo, Customer, Market Participant or Equipment Manufacturer |
| M12 | UMS Variable Power Switch Regimes | 3.3 | BSCCo, Customer, Market Participant or Equipment Manufacturer |
| M14 | Master Settlement Timetable | 3.2 | BSCCo |
| M15 | Consent Granularity | 3.3 | BSCCo |
| M16 | Market Participant to DIP Participant Mapping | 3.6 | BSCCo, BSC Party |
| M17 | Valid Energy Direction/ Domestic Premise Indicator /Consent Granularity | 3.3 | BSCCo |
| Any | Housekeeping | 3.6 | BSCCo |
| 1, 45 and 16 | Registration of new Market Participants | 3.6 | BSC Party, BSCCo |
| 61 | Additional BMUs | 3.6 | BSC Party, BSCCo |

4.2 ISD Forms **[to be updated with ISD Salesforce format]**

| | |
|---|---|
| <p>ISD Change Request Form – F707/01</p> | <p>ISD CR Number (For BSCCo use)</p> |
| <p><i>Part A - Completed by Originator and submitted to BSCCo</i></p> <p>Market Participant Id (MPID).....Market Participant Role Code..... ISD Entity Forms Attached.....</p> <p>Details of proposed change..... Reason for Change.....</p> <p>Originator’s Name Company</p> <p>Party ID.....Password.....</p> <p>Date.....(Authorised in accordance with BSCP38 except Non-BSC Parties)</p> <p>Fast Track (3.6) (Please delete one)....Y / N</p> <p><input type="checkbox"/> Please tick this box to indicate that approval has been obtained from the relevant Party for data items linked to an ISD Change which is/are not the responsibility of the Originator</p> | |
| <p><i>Part B - Completed by BSCCo and submitted to SVA Agent</i></p> <p>I confirm that appropriate authorisation has now approved the above ISD Change Request.</p> <p>Please implement the change, ensuring publication no later than (calendar date):</p> <p>with a Go Live Date of</p> <p>BSCCo Name Date-</p> | |
| <p><i>Part C - Completed by SVA Agent and returned to the BSCCo</i></p> <p>I confirm that above ISD Change Request has been implemented.</p> <p>SVAA Name Date</p> | |

4.3 ISD Registration Criteria

4.3.1 New Suppliers / Licensed Distribution System Operators (LDSOs)

In order for a new Supplier's or new LDSO's Market Participant and Market Participant Role Data to be registered in ISD they must have completed the following steps:

- Accredited (Registered as a BSC Party); and
- Qualified (Proven that they can interface with Central Systems).

4.3.2 Existing LDSOs registering in a GSP Group

In order for GSP Group associations (i.e. GSP Group Distributor and SMRA Appointment data) for an LDSO to be registered in ISD they must have completed the following steps:

- Accredited (Registered as a BSC Party); and
- Qualified (Proven that they can interface with Central Systems).
- Have gained PAB approval that their SMRS has completed Qualification (in accordance with BSCP537).

GSP Group registration is progressed through BSCP25.

4.3.3 New BSC Party Agents

In order for a new BSC Party Agent (excluding SVA MOAs who will be qualified in accordance with the Retail Energy Code Qualification and Maintenance Schedule) to be registered in ISD they must have:

- Completed Qualification i.e. gained approval from PAB (in accordance with BSCP537) that they have completed the Qualification process.

4.4 ISD Entity Change Request Forms

The ISD Entity Forms are attached to this BSCP as a separate document (BSCP707 Appendix 1: ISD Entity Change Request Forms).

4.4.1 ISD Entity Change Request Forms for CFD

If BSCCo is registering one or more Additional BM Units under instruction from any CFD Settlement Services Provider, spreadsheets or other suitable formats may be used to detail the registration details other than entity 61 form. Suppliers registering Additional BM Units for CFD Assets shall use the entity 61 form. Additional BM Units for CFD Assets must be of BM Unit Type 'S' and follow the naming convention for the BM Unit Id and BM Unit Name on the BSC Website.